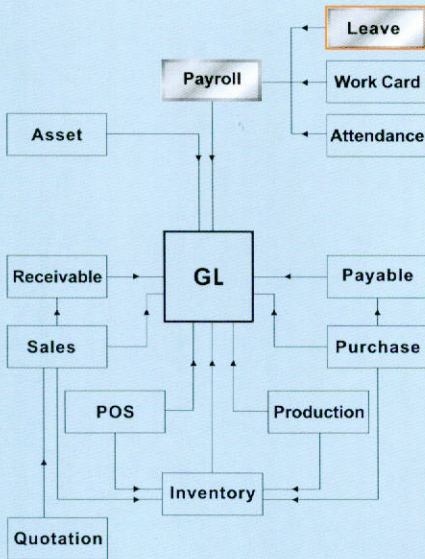


A13 Leave Ledger



This ledger maintains the leave available and taken by employees.

Leave Transactions Interface

Enter Leave Transaction

Tran # 00003 Enter Quit Chinese New

Employee 000004 Chan Siu Fong

Type Annual Closing Date 2005.12.26

Trans. Date 2005.12.22 b/f 5.86

Reference Entitled 0.00 5.86

Date	Weekday	Days	Taken	Undue
2005.12.22	Thu	F	2.00	3.86
2005.12.23	Fri	A		
2005.12.26	Mon	P		
2005.12.27				

Abandon Proceed Delete Print Next Date

Leave Adjustment Transactions

These transactions are designed for adjusting leave days that are not maintained by the standard leave transactions.

Resigned Employees

Dynamic is capable of calculating the salary corresponding to untaken leave.

Extracted Reports and Documents

LEAVE REPORT
AS OF 2006.12.31

Month	Date	Others	Mat.	NoPay	Sick	Annual	A Bal
00000001 HO KEUNG						B/F 2006.04.01:	26.00
						Entitled: 0.00	26.00
May 06	15p	0.00	0.00	0.00	0.00	0.50	
Aug 06	n11a n14 n18p n21a	0.00	0.00	2.50	0.00	0.00	
Sep 06	o05 o08a	1.50	0.00	0.00	0.00	0.00	
		1.50	0.00	2.50	0.00	0.50	25.50
00000002 LI LIN						B/F 2006.04.01:	26.50
						Entitled: 0.00	26.50
May 06	30a	0.00	0.00	0.00	0.00	0.50	
Aug 06	s01a s09p s15p s28	0.00	0.00	0.00	2.50	0.00	
Oct 06	s18a	0.00	0.00	0.00	0.50	0.00	
		0.00	0.00	0.00	3.00	0.50	26.00

Notes:
a = Annual
s = Sick
a = AM

LEAVE SUMMARY BY EMPLOYEE - SINGLE PERIOD
AS OF 2007.06.30

Employee	Employee Name	Sick	Mat.	NoPay	B/F	Entitled	Bal.	Taken	Adj.	Bal.	Undue	Net
00000001	HO KEUNG	0.00	0.00	0.00	58.69	14.00	72.69	1.00	0.00	71.69	-7.06	64.63
00000002	LI LIN	0.00	1.00	0.00	61.85	14.00	75.85	0.00	0.00	75.85	-7.06	68.79
00000003	WONG FAN	1.36	0.00	0.00	36.25	14.00	70.25	0.00	0.00	70.25	-7.06	63.19
00000004	SUN XIACHONG	0.00	0.00	0.00	52.00	12.00	64.00	0.00	0.00	64.00	-6.05	57.95
00000005	LIU JIN	0.00	0.00	0.00	32.28	14.00	66.28	2.00	0.00	64.28	-7.06	57.22
00000006	LIN XING	0.00	0.00	0.00	54.71	14.00	68.71	0.00	-2.00	70.71	-7.06	63.65
00000007	xiao yun	0.00	0.00	0.00	51.16	14.00	65.16	0.00	2.00	63.16	-7.06	56.10
00000008	wong fei	0.00	0.00	0.00	52.00	14.00	66.00	3.00	0.00	63.00	-7.06	55.94
Grand Total:		1.36	1.00	0.00	438.94	110.00	548.94	6.00	0.00	542.94	-55.47	487.47

**** END OF LEAVE SUMMARY BY EMPLOYEE - SINGLE PERIOD ****

